



# eSearch

Find your assets. Anywhere

## Introducing eSearch 3.4.2

The new 3.4 release of eSearch includes a fully redesigned Web application with compelling new and improved features.

### Key Features

- High quality user experience\*
- Intuitive, clear, fresh screens
- Secure automated log-on option
- Personalised user experience
- Enhanced functionality over previous releases
- Export with background notifications
- Upload folders as attachments
- Browse Thumbnails of image files
- Improved workflows

\* This 'rich' interactive experience requires each user to have Flash Player 10 plug-in installed. This technology (Flash) has already been used in eSearch since v3.3

The screenshot displays the eSearch 3.4.2 web application interface. At the top, there is a navigation bar with 'Back', 'Orders', 'My Settings', 'Help', and 'Log off' buttons. The main search area includes a search bar with the text 'report', a 'Find' button, and an 'Export this Search' button. Below the search bar, there are breadcrumb links: 'Looking in: DataCentre Customer > All Clients > All Projects > All Datatypes'. A 'Current Search Options' panel shows 'Join Type: All Words', 'Search Scope: Both', and 'Match Type: EXACT'. The main content area is divided into two sections: 'Results summary' on the left and 'Results in Unpublished Documents' on the right. The 'Results in Unpublished Documents' section shows a table with 300 of 1180 results. The table has columns for Title, Document Type, Creation, Volume, Author, Originator, and Contract. A 'Report Completed!' notification is overlaid on the table, stating 'Your export request #1 (test1.csv) is finished and ready. Click here or on the icon below to download it.' The bottom of the interface shows a login status: 'You're logged in as: ESEARCH. Previous logon time : 01/09/2011 at 17:08' and a session active time: 'Your session active for: 00:20:14'.



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## Features and Benefits



### Automated Log On

eSearch can securely remember your last access so you can start using eSearch next time without needing to enter any credentials.



### Export with Notifications

Download eSearch data to Excel or CSV files without interrupting your flow. Popup notifications will show you when your report is ready.



### Recent Searches

eSearch remembers your 10 most recent search terms, so you can easily re-run them through a fully redesigned and personalised search experience.



### Common Searches

eSearch remembers your 10 most frequently performed searches, so you can easily re-run them through a fully redesigned and personalised search experience.



### Browse Thumbnails

Thumbnails of your images are now shown in-line within search results. Now with enhanced features for browsing & managing attachments.



### Styles of Search Results

Choose how results are displayed by easily switching between Grid, Tiles, List and Detailed styles.



### Upload & Attach Folders to a File Store

New tool to upload folders and large files to store as attachments



### Print Preview

Preview what your printed reports will look like, and dynamically adjust how the report will be presented before you print it.



### Ordering

Order required assets throughout the application with a redesigned experience for viewing, searching and processing orders. Now includes Inspection Orders.



### Scan and Print Barcodes

Scan barcodes into eSearch directly from a hand-held scanner, and print out barcodes on Orders and Pick Lists.



### Manage Local Assets

Control the movement and custody of many assets at once by loading barcodes into a new centralised control panel



### Custody Activity Report

Find out who has custody of particular assets, and what movements have occurred



### Bulk Edit

Easily change values in a large number of records, either immediately or at a scheduled time



### Manage Queued Tasks

Check the status of tasks in the background queue for bulk editing and data uploads